Instructions For Firearms Purchaser I.D. Card

And

Permit to Purchase a Handgun Form

1. Applicant must be a resident of Monroe Township, and be at least 18 years of age to obtain a firearms ID card, and 21 years of age to qualify for a pistol permit to purchase.
2. Applications must be downloaded from the Monroe Twp Police web site, or click here to download them from the NJ State Police web site: http://www.njsp.org/info/forms.html#firearms
   The forms that are required are:

   Firearms application (sts-033) http://www.njsp.org/info/pdf/firearms/sts-033.pdf

   Mental Health form (S.P.66) http://www.njsp.org/info/pdf/firearms/sp-066.pdf

3. **Only Monroe Residents, who already have a valid Firearms ID card with Monroe Township, and are requesting a permit to purchase, need an $18.00 money order, a completed firearms application (sts-033), a Mental Health records check form (S.P.66), and a Request for Criminal history form (SBI 212A) which can only be obtained at Monroe Twp. Police Records Window. Please note: If you have not purchased a pistol within 5 years or greater, you must apply as a new applicant.**
4. All applications must be filled out completely in ink, or typed on the downloaded form.
5. Check the appropriate marked boxes. When a handgun permit is required, please indicate how many on the top of the form.
6. Provide full name and address, including zip code and phone numbers of the references. P.O. Box addresses cannot be accepted. ***Do not use police personnel as a reference.***
7. Upon completion of these forms, you must bring them to the Monroe Twp Police Department in person. Here you will receive all additional information on how to set up an appointment to be fingerprinted. Fingerprinting is no longer done at the Monroe Twp. Police Department.

NOTE: SAGEM MORPHO is now an outside agency contracted by the State of New Jersey to perform all fingerprint processing.

8. Upon completion of your fingerprinting process at Sagem Morpho, the approved applicants will be notified by telephone. **Please allow 18 to 20 weeks for processing. You will be notified by Monroe Twp. Police when your application is complete and ready to be picked up at Police Headquarters.**
9. An additional fee of $2.00 for each handgun permit and $5.00 for an Identification card will be charged when picked up. **Please have exact change.**
10. Applicants must sign the identification card and all the permits in the presence of the issuing Police Officer. If applicable, the applicant must surrender their old Firearms I.D. card.

For further information, go to the NJ State Police web site at:
http://www.state.nj.us/njsp/about/firearms.html.